



# NCTTA Board of Directors Meeting

<b>MINUTES</b>	<b>Meeting Date: July 23, 2016</b>	<b>Meeting Time: 9:06am Central Time</b>
Meeting Location:	Hampton Inn Chicago, Illinois	
Meeting called by:	Willy Leparulo	
Type of meeting:	Annual Face to Face meeting	
Chair:	Willy Leparulo	
Secretary:	Willy Leparulo	
Attendees:	Willy Leparulo (WL) President Kagin Lee (KGL) VP External Randy Kendle (RK) Treasurer Chris Wang (CW) League Director Tae Kim (TK) Athlete Rep Joseph Wells (JW) Vice President – arrived 9:10am (late) Sam Huang (SH)	
Approval of Meeting Minutes:	Motion: Previous June Board meeting minutes approved 7-0-0	

	<u>Agenda Item</u>	<u>Action</u>
1.	<p><b>Committee Updates:</b></p> <ul style="list-style-type: none"> <li>-By July 31<sup>st</sup> all committee members must be approved and BOD suggested to send chairs an email to get feedback on which members they wish to re approve</li> <li>-Chairs for Ratings, Marketing, Recruitment are needed as well as members in Enrollment, Ratings, Recruitment, Marketing and Grassroots (highschool) are needed</li> <li>-BOD assigned mentors for each committee to help remind and guide committee chairs on their goals if needed</li> </ul> <p><b>Media, Women’s, Registrar/Enrollment and Recruitment Committees</b>  <b>Mentor:</b> Willy Leparulo  <b>Marketing and Grassroots (highschool) Committee’s mentor:</b> Joseph Wells  <b>Alumni Committee mentor:</b> Sam Huang  <b>Ethics/Grievance Committee mentor:</b> Chris Wang</p> <p><b>Motion to approve the following committee chairs -</b>            Alumni – Kaylee Ho            Ethics and Grievance – Brayden Glad            Championship – Willy Leparulo            Enrollment – Seemant Teotia            Media – Andy Kanengiser            Ratings – Kagin Lee            Website – Tae Kim</p>	<p>WL to email committee chairs</p> <p>WL to get BOD approval after</p> <p>WL to follow-up with NAIA sport clubs avenue</p>

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2.	<p><b>Balls to Divisions</b></p> <p>-CW will get information to WL about distribution</p>	Chris to get Willy information
3.	<p><b>Division Director/Regional Director Update</b></p> <p>-Northwest is still open and worrisome -missing Upstate NY and Virginia</p>	<p>Sam Huang to follow up with Kaylee about Class of 2016 ppl to recruit for DD's</p> <p>Tae to follow up with Manohar about Rocky MT</p> <p><b>CW</b> to reach out to Ariel and Justin about other Upstate NY division</p> <p>Kagin will fwd his Seattle TT info to Sam</p>
4.	<p><b>Intern</b></p> <p>-Part time position would not be considered due to lack of funding -JEW mentioned the need for an intern</p>	Joe Wells to come up with description and get research about which program has interns for free
7.	<p><b>2018 Championship RFP</b></p> <p>-BOD deleted areas from guidelines that make bid open to public, now bids cannot be shared to public with names disclosing</p> <p><b>Motion:</b> to delete that bids would be made public on NCTTA forum and that interested parties may ask questions online or on the forum so that the bidding process is open and transparent.</p> <p><b>Proposed</b> by KGL</p> <p><b>Seconded</b> by CW</p> <p><b>Discussion:</b> WL and JEW vehemently oppose motion, believes the bidding process should be open and transparent and in doing so puts more work on them (as the only people on the board working in direct contact with bidding cities); some on board believe bids should not be public and could serve as a deterrent for other bidding cities in the future</p> <p><b>Motion passes:</b> 4-1-2 (RK and JEW abstaining)</p>	WL to release RFP on August 1 <sup>st</sup> with appropriate changes
8.	<p><b>USATT/NCTTA</b></p> <p><b>Gordon Kaye calls in at 11:30am Central time</b></p> <p>a. Ratings System- Gordon proposes the possibility of using NCTTA in the</p>	

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8.	<p><b>USATT/NCTTA (continued)</b></p> <p><b>b. USATT/NCTTA Relationship</b></p> <p>-Gordon would like to bridge the gap between the 20 somethings that graduate after playing NCTTA and draw them more to USATT</p> <p>-NCTTA agrees, but the devils are in the details in terms of promoting USATT events to NCTTA collegiate populace</p> <p>-discussion about NCTTA Clubs becoming USATT clubs</p>	<p>CW to follow up with Gordon about ratings</p> <p>WL to follow up with Gordon about USATT—NCTTA Club arrangement</p>
9.	<p><b>Bylaw Motion Changes</b></p> <p><b>Motion to Amend Bylaws:</b> Change language pertaining to Election term years, board titles, USATT rep, qualifications for board of directors, NCTTA VP External Job Duties; See Appendix</p> <p>Proposed by Kagin Lee Seconded by Willy Leparulo</p> <p><b>Discussion:</b> Election term years were made more standard, board titles and descriptions were changed for NCTTA VP external and USATT Rep was removed from duties added National Organization Rep to bylaws</p> <p>Motion passed 7-0-0</p> <p>-BOD discussed future positions within NCTTA and USATT BOD and created depth chart accordingly</p> <p>-Kagin notes that with these bylaw changes, his term as a director has expired. A replacement should be appointed, but he will serve for a bit longer to allow time to find a replacement.</p>	<p>BOD will suggest people for the “bench” to have a new NCTTA VP in place by January 1st</p>
10.	<p><b>Rules and Regulations update for 2016-17</b></p> <p>-BOD updates document for new league season</p> <p>-Regional exceptions were discussed and language added in 7.3 to illustrate such a change</p> <p><b>Motion to approve the 2016-17 Rules/Regulations document (Tae will correct format afterwards)</b></p> <p>Proposed by WL 2nded by JEW</p> <p>Motion passes 7-0-0</p>	<p>Kagin will work on Team Ranking simulation</p>

	<u>Agenda Item</u>	<u>Action</u>
11.	<p><b>Regional Tournament Streaming Brainstorm</b></p> <ul style="list-style-type: none"> <li>-BOD to create regional tournament best practices to potentially share with RD's as an addendum</li> <li>-concerns about doing several regional streaming at once lowering our own numbers</li> <li>-BOD wants to standardize the feeds, make them look better than just a FB live feed</li> <li>-Need to train a pool of people on how to do Regional streaming so we have ppl to choose from in the future</li> </ul>	<p>WL to create a summary document for this to post on hub for approval</p>
	<p><b>Day 1 adjourned at 7:45pm Central Time;</b>  <b>Day 2 begins at 8:37am central time</b></p>	
12.	<p><b>NCTTA Membership Benefits</b></p> <ul style="list-style-type: none"> <li>-to make sure NCTTA member schools can purchase Double Fish balls</li> <li>-WL to continue conversation with USATT benefits</li> </ul>	<p>CW to reach out to Bella to find out about discounts</p>
13.	<p><b>NCTTA Budget for 2016-17</b></p> <ul style="list-style-type: none"> <li>-BOD predicted costs and expenses</li> <li>-BOD will limit the # of additional coaches to help control the field of play better</li> </ul> <p><b>Motion to approve the 2016-17 budget</b>  Joe Wells- proposed  Tae Kim- 2nded</p> <p><b>Motion passes 6-0-1</b></p>	<p>WL to follow up with Eau Claire CVB to see how much in-kind donation they will actually give us and which ones Eau Claire pays for</p>
14.	<p><b>Promotional Items</b></p> <ul style="list-style-type: none"> <li>-discussion on what we should use this year (Water bottles, swag, power banks, ball with NCTTA logo?)</li> </ul>	<p>CW will follow up with what he can get</p>
15.	<p><b>NCTTA Championships</b></p> <ul style="list-style-type: none"> <li>-looking to add USATT media staff in production</li> <li>-bringing in commentators from last year and other production staff from previous years</li> <li>-updated depth chart for champs key staff</li> </ul> <p><b>Uniform discussion</b></p> <ul style="list-style-type: none"> <li>-suggested to do the same as last year that Teams with 2 uniforms get preference for the stream, rule could be for future</li> </ul> <p><b>Wear/Tear Championship equipment</b></p> <ul style="list-style-type: none"> <li>-RK feels the fee should cover this area not an extra %</li> </ul> <p><b>Future Equipment:</b> NCTTA will need to potentially in future invest in certain Champs equipment to be able to run tournaments, perhaps invest in a monthly storage facility</p>	<p>Tae to grow production list from USATT's David's team</p> <p>RK to follow up with ED H about a total fee vs %</p>

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16.	<b>Board of Advisors</b> -group of people who have previously served NCTTA -would like to re implement and revive this board of advisors -invite to annual board meetings or champs -potential ppl: Kagin Lee, David Del Vecchio, Francois Charvet, Larry Thoman	WL will contact them to see if they are interested
17.	<b>TMS</b> -contact Anders for update on sponsorship matters -Short term storage is needed in Eau Claire for Championships equipment	WL to reach out to Anders for an update
	<b>Mtg adjourned 12:02 Central Time</b>	

## Appendix: Change of NCTTA Bylaws

### Changes to bylaws:

1. Article III: Eliminate 2c) language "exception of the VP External affairs" and "The Vice President External Affairs shall serve a four year term and is limited to two terms."

#### **Section 2. Number, Term of Office and Composition:**

- a) The Board of Directors shall be comprised of the following voting officers: President, Vice President, Treasurer, Human Resources Coordinator, Vice President External Affairs, Athlete Representative, and League Director Representative.
- b) Each Director shall have one vote.
- c) All Directors ~~with the exception of the Vice President External Affairs~~, shall serve two year terms and are eligible for re-election. ~~The Vice President External Affairs shall serve a four year term and is limited to two terms.~~ Each Director shall hold office until the expiration of the term for which he or she was elected and until his or her successor has been elected and qualified or until his or her death, resignation, or removal, whichever comes earlier.
- d) The President, Human Resources Coordinator, and League Director Representative shall serve terms starting on July 1<sup>st</sup> of odd numbered years. All other directors shall serve terms starting on July 1<sup>st</sup> of even numbered years.
- e) No individual can hold more than 1 position on the Board simultaneously.

2. Article III: Eliminate 3d) and language above it: "Additionally the Vice President External Affairs must meet the following qualification"

#### **Section 3. Qualification of Directors.**

Members of the Board of Directors must meet the following qualifications:

- a) Each director shall be at least eighteen years of age.
- b) Each director shall have NCTTA management experience, demonstrated by at least one of the following:
  - i) Previously served on the NCTTA Board of Directors
  - ii) Served as an NCTTA Division or Regional Director
  - iii) Served on an NCTTA Committee as either a chair or committee member
  - iv) Previous management or board experience as recognized by the NCTTA Nominations Committee.
  - v) *All candidates must be approved by Nomination committee prior to running for an NCTTA Board of Director position*

c) Each director shall (i) have the highest personal and professional integrity, (ii) demonstrate exceptional ability and judgment, and (iii) be effective, in conjunction with the other members of the Board, in collectively serving the long-term interests of NCTTA.

~~Additionally the Vice President External Affairs must meet the following qualification:~~

~~d) Is a United States citizen.~~

3. In Article III: Change section 14 delete “and vice president external affairs” to read:

**Section 14. Selection of NCTTA Board.**

Selection of members for the NCTTA Board of Directors with the exception of League Director Representative and ~~Vice President External Affairs~~ will occur via elections governed by the following procedures:

4. In Article III: Section 16 should be deleted entirely

~~**Section 16. Selection of Vice President External Affairs.**~~

~~Selection of the Vice President External Affairs will be governed by the following procedures:~~

- ~~a) Individuals interested in the position will be permitted to submit a 1 page statement of interest during a period of time announced by the Election Committee.~~
- ~~b) The Directors, other than the current Vice President External Affairs, will review the candidates and conduct a vote. If more than two candidates are running for a position and none wins a majority of votes, then the person with the fewest votes is dropped from the ballot and the votes are recast.~~
- ~~c) The NCTTA Board of Directors will then present the candidate they selected to the NCTTA membership for a majority vote. Voting will follow the procedures in Section 14 according to a timeline set by the Election Committee and must be completed by December 1.~~
- ~~d) The candidate will be submitted to the USA Table Tennis (USATT) Nominating and Governance committee for confirmation to the USATT~~

~~Board of Directors. If the candidate should fail to be confirmed by the USATT Nominating and Governance Committee, the selection process will be restarted.~~

- ~~e) The term of the Vice President External Affairs will begin January 1.~~

5. Article V: On Section 7. Vice President External Affairs, update the board position definition to exclude all mention of USATT essentially eliminate 7c) and 7d)

**Section 7. Vice President External Affairs.**

- a) Shall oversee all public relations activities and advocate on NCTTA's behalf
- b) Represents NCTTA and coordinates NCTTA involvement with outside organizations
- c) Works with the NCTTA Marketing committee to create a marketing strategy
- d) Facilitate positive relationships with associated sporting organizations, such as the national or international governing body, that align with the organization's missions and values
- e) ~~Serve as NCTTA's representative to USA Table Tennis (USATT), including:~~
  - a. ~~Attending USATT board meetings~~
  - b. ~~Report to the board about collegiate related issues~~
  - c. ~~Maintaining the connection and good relations between USATT and NCTTA~~
  - d. ~~Submitting college table tennis related text, photos, updates and other content for inclusion on the USATT website.~~
- f) ~~Must be a US citizen.~~

6. Article VI: after Regional Directors before Advisory Board add in Bold USATT Representative and put in information pertaining to USATT Rep to NCTTA Board.

**National Governing Body Representative**

A representative from the NGB's board of directors shall serve as an ex-officio director with no vote.

Representatives to other organizations will be selected by the Board of Directors.

Motion to amend the bylaws as presented

Kagin proposed

Willy Second

**Motion passes 7-0-0**